



TALLY.ERP9 COURSE OUTLINE

FUNDAMENTALS OF TALLY.ERP 9

- Introduction of Tally.ERP 9
- History of tally
- Versions of tally
- Company Features
- Configuration
- Getting functions with Tally.ERP9
- Creation / setting up of Company in Tally.ERP9

ACCOUNTING MASTERS IN TALLY.ERP9

- Chart of Groups
- Groups
- Multiple Groups
- Ledgers
- Multiple Ledgers

INVENTORY MASTERS IN TALLY.ERP9

- Stock Groups
- Multiple Stock Groups
- Stock Categories
- Multiple Stock Categories
- Units of Measure
- Godowns
- Stock Items

VOUCHERS ENTRIES IN TALLY.ERP9

- Introduction
- Types of Vouchers
- Chart of Vouchers

- Accounting Vouchers
- Inventory Vouchers
- Invoicing

ADVANCE ACCOUNTING IN TALLY.ERP9

- Bill wise details
- Cost centers and Cost Categories
- Multiple currencies
- Interest calculations
- Budget and controls
- Scenario management
- Bank Reconciliation

ADVANCE INVENTORY IN TALLY.ERP9

- Order Processing
- Recorder Levels
- Batch-wise details
- Bill of Materials
- Batch-Wise Details
- Different Actual and Billed Quantities
- Price Lists
- Zero Valued Entries
- Additional cost details.
- POS

TAXES IN TALLY.ERP9

- VAT
- Vat Repots
- CST
- Vat Repots
- TDS
- TDS Repots
- TCS
- TCS Repots
- EXCISE
- Excise Repots

- SERVICE TAX
- Service Tax Repots

TECHNOLOGICAL ADVANTAGES IN TALLY.ERP9

- Tally vault
- Security controls
- Tally audit
- Backup and restore
- Split company data
- Import and export of data
- Printing Reports and Cheques
- Create Company Logo

PAYROLL ACCOUNTING IN TALLY.ERP9

GENERATING REPORTS IN TALLY.ERP9

- Financial Statements
 - Trading Account
 - Profit & Loss Account
 - Balance Sheet
- Accounts Books and Reports
- Inventory Books and Reports
- Exception Reports
- Statutory Reports
- Payroll Reports
- Trail balance
- Day Book
- List of Accounts
- Stock Summary